

### **Scenic Painter**

As a member of the crew for a production, you are an important and integral part of the production team. It is crucial to the success of the rehearsal and performance process that you conscientiously fulfill your responsibilities. This document is intended to help you understand your duties during the rehearsal and performance process – it is not intended to be comprehensive, and the Technical Director and/or Production Manager may have other specific assignments for you.

The Scenic Painter, in cooperation with other members of the production team, assists in realizing the physical elements of the production within the constraints of time, labor, budget, and organizational policies. The Painter works closely with the Set Designer to achieve the Designer's artistic vision for the production, and should make every effort to follow the Designer's specifications for the finished look, but actual working hours and duties will be set by the Technical Director and Production Manager.

Responsibilities of the Scenic Painter include (subject to change based on the needs of the production):

#### **Design/Budgeting Phases**

- Generate paint samples for all painted surfaces in the design, in consultation with the Set Designer, Technical Director, and Production Manager.

#### **Production Phase**

- Develop and maintain an effective working relationship with the production team. Be responsive to emails and communicate regularly and promptly with Set Designer, Technical Director, Production Manager, and others as appropriate.
- Establish a regular work schedule with the Production Manager and keep track of hours worked. Treat work hours as you would any class and notify Production Manager of any requests for schedule changes well in advance.
- Obtain and manage petty cash as necessary to purchase paint supplies. Save receipts and treat them like cash. Carry and use tax-exempt forms for all purchases.
- Coordinate credit card purchases with departmental staff.
- Work with Technical Director and Production Manager to plan the order of items to be painted. Make sure materials are on hand or on order before the day they are needed.
- Paint design elements according to the Set Designer's specifications. Instruct other crew members in proper techniques and supervise setup, paint work and cleanup. Protect the floor and other surfaces from spilled or spattered paint. Exercise quality control as the work proceeds.

- Maintain a safe working environment and obtain training in any potentially dangerous equipment before using.
- Clean up after each work session.

### **Load-In and Tech/Dress Rehearsal Period**

- Make sure all items are completely dry at least an hour before any rehearsal.
- Schedule notes calls with the Production Manager as needed.

### **Performance**

- Be available between performances to touch up paint as needed.

### **Strike**

- Restore all production areas including the paint room, stage and shop to a state usable by succeeding productions.
- Organize a crew for the cleaning and storage of all equipment.

**The Scenic Painter is not required to attend production meetings except as arranged in advance with the Production Manager.**

**At any time throughout the production schedule the Scenic Painter is encouraged to utilize the production staff to help resolve any challenges encountered during the production process.**

The Scenic Painter reports directly to the Production Manager and is registered under Production Manager Mike Banta's ([mbanta@barnard.edu](mailto:mbanta@barnard.edu)) section of THTR V 3172 Rehearsal and Performance.

Rehearsal and Performance is a graded course. Each student is evaluated at the end of the semester by a committee of the staff and faculty, who consider the student's promptness, preparedness for work, execution, initiative, and follow-through. Lateness to any rehearsal or work call has the potential to impact the final grade.